PRESENT:

Rector, Reverend Ginny Wilder

Treasurer, Nancy Young (ex-officio)

Clerk, Julie Meiburg (ex-officio)

Members present: Senior Warden, Martha Murphy (’20), John Myracle (’20), Junior Warden, Addison Ore (’20), Bob Campbell (’21), Heather Morgan (’21), Julie Risher (’21), Ray Leonard (’22), Debbie Walker (’22), Jason Wilkinson (’22).

OPENING PRAYER: Ginny Wilder opened the meeting with prayer.

SHARING MOMENT: Bob Campbell led the sharing moment. Julie Risher will lead sharing moment at the February 16 meeting.

COMMITTEE REPORTS:

1. Bread & Blessings: Addison gave an update on the February events Bread & Blessings supports. They include First Sunday Community Breakfast, Nursery Shower, Freedom School Fundraiser, and Shrove Tuesday Pancake Supper.
2. Fuzzy Friends: Ray brought the Vestry up-to-date on Fuzzy Friends activities and community involvement. He reported a concern about some supplies disappearing from the pet food pantry. **Vestry approved** replacement of the tumbler in the pet food pantry lock and redistributing keys to a limited number of individuals.
3. Building and Grounds: John Myracle gave the following report on behalf of the committee.
	1. Security Cameras are installed. 6 are operating well and 1 needs adjustment/repair.
	2. Rear Door Replacement: Bill “Wic” Cowden will send a quote for the rear door replacement to the Moore Fund Oversight Committee. If the Oversight Committee approves the use of monies from the Moore Fund for this expense, it will forward the request to Vestry for its approval.
	3. Gutters: B&G Committee is in the process of gathering equitable bids for new gutters.
	4. Bids for a property survey necessary prior to any parking lot expansion, are being obtained.
	5. Miscellaneous repairs that had been completed or need to be completed were also mentioned.
4. Outreach: Debbie Walker noted some of the upcoming events supported by the Outreach Committee including the Freedom School Fundraiser and Maple Springs Pantry.

CALENDAR AND UPCOMING HIGHLIGHTS: Ginny Wilder gave the following report.

1. February 5 – Community Breakfast
2. February 16 – Nursery Shower & Sanctuary Blessing
3. February 22 – Freedom School Fundraiser
4. February 23 – Mardi Gras Sunday
5. February 25 – Shrove Tuesday Pancake Supper
6. February 26 – Ash Wednesday

ANNUAL BYLAWS REVIEW COMMITTEE: Martha Murphy reported on the meeting of the Annual Bylaws Review Committee. Recommendations to update the Bylaws will be brought to the Vestry for approval at a later date. Items that are being reviewed include (1) definition of “member in good standing”, (2) responsibilities of Vestry officers, and (3) establishment of regular Executive Committee meetings of Vestry officers and Rector.

BUILDING USE POLICY: Martha Murphy mentioned that the Building Use Policy is still under review. There is a desire by the Vestry to align that policy with the Wedding Policy.

RECTOR’S ANNUAL REVIEW: For Vestry information, it was noted that the Rector’s annual review is to be conducted by an ad hoc committee for that purpose.

RECTOR’S SCHEDULE: For Vestry information, Ginny announced that she is now on the Diocesan Council which meets twice a month, the Diocesan Grants Committee, and the Diocesan Formation Committee. In addition, she will be start work on a Doctor of Ministry degree in June of 2020.

VESTRY REMINDERS:

1. Safe Church Training is to be completed by all Vestry members by September of 2020.
2. Process for locking doors and counting money was reviewed.
3. An updated list of St. Anne’s committee chairs and Vestry liaisons was distributed for information.

DEDICATIONS: Dedication and blessing for prayer books, hymnals, and choir chairs will be included in the special service for the nursery, the sanctuary and other recent renovations on February 16.

VESTRY DIRECTORY CALLS: Vestry was reminded that the calls (and/or emails) to the congregation should help get the word out about upcoming events. New members in the congregation are assigned to Vestry members’ call lists when they transfer membership to St. Anne’s.

APPROVAL OF DECEMBER MINUTES: **Vestry approved** the December 15, 2019 minutes as distributed.

DISCERNMENT FOR HOLY ORDERS: St. Anne’s Parish Discernment Committee recommended to the Vestry and **Vestry approved** that Taylor Vines and Keith Esposito continue their process of Discernment for Holy Orders. The Vestry signed paperwork to forward to the Diocese acknowledging their approval.

FINANCIALS: Nancy Young, Treasurer, presented the 2020 Budget for Vestry approval. Discussion followed and questions were raised. **Vestry approved** tabling the 2020 Budget approval until the February 16 Vestry meeting to allow time for questions to be researched and answered.

* December revenue continued to be below budget as seen in the past several months. Total revenue was $24,089 versus a budget of $26,496. Pledge payments for the month were $3,517 below budget.
* Expenses for December were $33,478, $13,171 over the December budget of $26,307.
* Year-to-date revenue continues to be above budget due to several pre-paid pledges. YTD through December revenue totals $335,136 vs a budget of $316,680. Expenses YTD are $12,095 over budget.
* The balance sheet shows total net assets of $86,493 with $43,426 being in restricted funds and $16,800 in pre-paid pledges for 2020.
* December ended with $23,837 in free cash flow.

 CLOSING PRAYER: Ginny Wilder closed the meeting in prayer.

VESTRY EMAIL ACTION: Between the January and February meetings, the **Vestry approved** Fuzzy Friends’ request to apply for a Diocesan Grant in the amount of $700. If approved by the Diocese the funds will go toward advertising/publicity costs.

Respectfully submitted,

Julie Meiburg,

Clerk of the Vestry,

St. Anne’s Episcopal Church

**Take-Aways January 19 Meeting**:

* Julie Risher will lead Sharing Moment at the February meeting.
* Items for February Vestry meeting should be submitted to Martha and Ginny by February 9, 2020
* Next Vestry Meeting: February 16, 2020.

**Review of Vestry Actions during January 19 Meeting:**

* **Vestry approved** the request to rekey the pet food pantry lock and redistribute the keys to a limited number of people.
* **Vestry approved** the December minutes as distributed.
* **Vestry approved** the recommendation of the Parish Discernment Committee to allow Taylor Vines and Keith Esposito to continue in the Discernment for Holy Orders.
* **Vestry approved** the recommendation to table the approval of the 2020 Budget until all Vestry questions were research and answered.

**Actions Via Email Between the January and February meetings:**

* **Vestry approved** Fuzzy Friends’ request to apply for a Diocesan Grant in the amount of $700. If approved by the Diocese the funds will go toward advertising and publicity costs.