Historic Note: Since March 15, 2020 church services and public gatherings have been suspended at St. Anne’s due to COVID-19, a global pandemic virus. This meeting of the Vestry was conducted via Zoom.

PRESENT:

Rector, Reverend Ginny Wilder

Treasurer, Nancy Young (ex-officio)

Clerk, Julie Meiburg (ex-officio)

Members present: Senior Warden, Martha Murphy (’20), John Myracle (’20), Junior Warden, Addison Ore (‘20), Bob Campbell (’21), Heather Morgan (’21), Julie Risher (’21), Ray Leonard (’22), Debbie Walker (’22), Jason Wilkinson (’22).

OPENING PRAYER: Ginny Wilder opened the meeting with prayer.

SHARING MOMENT: Addison Ore shared an excerpt from her Facebook blog about a recent trip to Trader Joes and kindness during this pandemic lockdown. Others shared how they were coping with the lockdown and personal concerns for family and friends at risk.

OUTREACH COMMITTEE REPORT: Debbie Walker, the Vestry liaison for the Outreach Committee reported on two opportunities for community service that the committee recommends:

1. Delivering food to individuals in hotel rooms through City with Dwellings (citywithdwellings.org). More information regarding the volunteer opportunity through City with Dwellings will be forthcoming to the congregation.
2. Support St. Anne’s lunch preparation for this summer’s Sunnyside Freedom School.

On behalf of St. Anne’s, the Outreach Committee donated $250 each to Maple Springs UMC and Christ’s Beloved Community food pantries.

CALENDAR HIGHLIGHTS: Ginny made the following announcements.

1. Evening Prayer at 6pm MTW.
2. Compline at 8pm, Thursday
3. Bible Study/Happy Hour at 7:30pm Tuesdays

PARISHIONER CALLS: The Vestry reported in on parishioner calls and email contacts. Some parishioners mentioned that they did not need someone to call every week.

RETURN TO CORPORATE WORSHIP:

* Originally, churches considered a return to corporate worship on May 17. Now the stay-at-home order for the Diocese is out in June. No definite date.
* What to consider before opening doors for corporate worship:
	+ Check temps before returning to church
	+ How do we maintain safe distancing?
	+ Communion will be with bread/host only
	+ Choir will not be part of the service. It was noted that they do not sing at summer services.
	+ Explore need to additional services, and/or different service schedule.
	+ Possibly move some worshippers to the parish hall to watch video feed in order to maintain distancing.
	+ Continue on-line worship for those not comfortable attending church
	+ Explore need to update internet to allow live broadcast of services.
* **Vestry approved** formation of a Subcommittee on Technology Worship Systems. Jason Wilkinson and Mark Biggam will co-chair the committee.
* Looking from a post pandemic lens, the Outreach Committee may want to realign their emphases on responding to the social needs of the immediate community (e.g. unemployment, food pantries, other).
* When community restrictions are lifted, Vestry suggested strengthening our ties with St. Stephens, our sister church, and Christ’s Beloved Community.

THANK CHORAL SCHOLARS: Vestry agreed to send thank you notes to choral scholars, and ask the congregation to send thank you videos for Ginny to forward on to the choir in lieu of the traditional Sunday celebration at the end of the school year.

CLERGY PENSION PAYMENT: The Episcopal Church is allowing churches to defer payment of clergy pensions and property insurance for two months in light of possible financial struggles during the pandemic.

* + **Vestry approved** the recommendation to request deferment of clergy pension payment for two months.
	+ **Vestry approved** the recommendation to defer payment of property insurance for two months.

Martha will write the Bishop to request a pension suspension. Ginny will look at details to request an insurance suspension.

UPDATE ON PPP APPLICATION: Nancy Young reported that the fund ran out of monies, but the application was filed and we are in the queue for receiving funds if/when the fund is refilled.

VESTRY NOMINATIONS: The Nominating Committee for the Vestry Class of 2023 is made up of one Parishioner-at-Large and out-going Vestry members Martha Murphy, John Myracle and Addison Ore.

* The Episcopal Church Canon does not specifically allow Zoom meetings, so the Annual Meeting will need to be an in-person event.
* Currently, the Diocesan Convention is to be held at the Convention Center in Winston Salem.

MINUTES: **Vestry approved** the March 15, 2020 Minutes and the Notes taken during Vestry’s Sunday Check-in Meetings on March 22, March 29, and April 5. No check-in meeting was held on Easter Sunday.

FINANCE REPORT: Nancy Young presented the following financial report.

* March revenue continues above budget due to prepaid 2020 pledges. Total March revenue was $22,885 versus a budget of $28,128.
* March expenses totaled $26,968, $1,092 under budget.
* As of March 31, 2020, YTD revenue was above budget due to prepaid 2020 pledges. Total YTD revenue is $124,216, and expenses totaled $82,188.
* Total net assets as of March 31, 2020 were at $123,090 with $56,138 in restricted funds. Free Cash Flow was at $69,030.

UPDATE ON KEITH AND TAYLOR: Keith Esposito and Taylor Vines have been interviewed by the Bishop, and will begin internships in June or July. These internships may be affected by social distancing requirements.

ADJOURNED: Ginny Wilder adjourned the meeting with prayer.

Respectfully submitted,

Julie Meiburg

Clerk of the Vestry

St. Anne’s Episcopal Church

**Take-Aways April 19 Meeting**

* Martha will write the Bishop to request a pension suspension.
* Ginny will look at details to request an insurance suspension.
* Vestry agreed to continue with weekly check-in meetings following the 10am prayer service on Sundays during the COVID-19 closure/isolation.
* Next Scheduled Vestry Meeting: May 17

**Review of Vestry Actions during April 19 Meeting:**

* **Vestry approved** formation of a Subcommittee on Technology Worship Systems. Jason Wilkinson and Mark Biggam will co-chair the committee.
* **Vestry approved** the recommendation to request deferment of clergy pension payment for two months.
* **Vestry approved** the recommendation to defer payment of property insurance for two months.
* **Vestry approved** the March 15 Minutes and the Check-in Meeting Notes for 3/22, 3/29 and 4/5.

**Review of Vestry Actions during Vestry Check-in Meetings:**

* **March 22**, 2020 – **Vestry approved** the use of Zoom or other electronic means to carry out business as needed throughout the COVID-19 suspension.
* **April 5**, 2020 – **Vestry approved** the recommendation to apply for a PPP loan. Ginny and Martha will start the application process. Nancy will contact the bank to get further information about the regulations surrounding the loans.