

# Minutes for March 22, 2026 Vestry Meeting

Approved April 19, 2026

## Attendance:

Thomas Albritton  
Matt Mayers  
Mary Lynn Wigodsky  
Kit Reddeck  
Donna Cowden  
Betsy Kraft  
Julie DuBuisson  
Stan Meiburg  
Joani Peacock  
John Horth  
Martha Murphy

## Highs and Lows

### Parish Updates/Congregational Check-ins

### Approval of the Minutes

- Rebecca noted that there was a motion to put \$5,000 back into the search/relocation budget. It needs to be edited to say it was approved.
- Julie D: Move
- Martha M and Betsy K: Second
- Minutes Approved

### Interim Rector's Report

- Weekly meetings, individually with Carolyn, Terry, and Mary. Mary's required letter of agreement for the bishop has been updated. If she has any reasonable expenses, we will cover them.
- Weekly meetings with Donna Cowden.
- Sponsoring priest for Rebecca, Ana, and Kim, as well as Rick Sigler (Deacon at St. Matthew's).
- Upcoming meeting with Tom A and the adult formation committee, as well as a meeting with the youth leaders after Easter.
- Sunday School visits conducted, as well as conversations with Sunday School teachers.
- Interfaith evensong for peace last week. There were people from the community, UCC pastor came, and there were about  $\frac{3}{4}$  people from the parish.
- The survey for intergenerational worship is open through April 6<sup>th</sup>. After closing of the survey Joanie will communicate the options that received the most interest.
- Interim meeting at the Diocese fourth Thursday of every month.
- Pat Grace is serving as an interim coach for Joani.

## **Potential New Clerk:**

Gabrielle: She has attended the vestry meetings, and she has agreed to take over as clerk when Rebecca leaves. She will start shadowing Rebecca.

## **Remote Voting Procedures**

- Julie D and Carolyn are navigating this with Realm, in order to better determine eligibility among parishioners.

## **Call Assignments (pages in the church directory)**

- Donna C: page 1
- Kit R: page 7
- Martha M: page 6
- Matt M: page 5
- Tom A: page 3
- Julie D: page 8
- John H: page 9
- Mary Lynn W: page 2
- Betsy K: page 4

Brief discussion ensued regarding updating the directory as vestry members reach out to those who may no longer be involved, as well as what is required to be a member (Confirmed with your letter here, regular attendee in worship, and be known to the treasurer).

## **Vestry Liaison Reports**

- Julie D collects these reports and sends them out
- Tom A is meeting with the formation committee this week on zoom
- Kit: We don't meet every month
- Matt: There was discussion around establishing priorities and making sure committee members were keeping chair in the loop.

## **HVAC Update**

- Matt M and Carolyn are exploring the increase in cost of the HVAC repair. The part is under warranty, so there may be an expense in labor but not parts
- Several days they were charged for labor and they did not come

## **Chair Cleaning Update**

- It got cancelled, again, but someone did come in to clean

## **New Business**

- The activity of the two 2025 ad hoc committees was discussed:

- Strategic Planning: presented the first part of their work in December, and the vestry took it from there and it was reviewed during the retreat. The Vestry identified which initiatives they would focus on for 2026. These initiatives were presented to the congregation after the retreat.
- Policies and Procedures: they explored and cleaned up existing policies and procedures, gave them to the vestry to approve, and looked at anything else they felt should be addressed: Safety and Security was one area. Their proposal included:
  - Summary of recommendations
  - The back-up documentation for listening sessions (for the vestry, committee, and congregation) to get feedback regarding any concerns or comfort level with implementing any of the recommendations
  - Proposed committee charter
- The Vestry elected to setup an internal task force to look over the more detailed, complex recommendations and get back to the Vestry about next steps

In the meantime, several items from the proposal were discussed to determine if they couldn't be handled immediately such as:

- Getting a handle on who has church keys
  - Every committee chair has been given identifiers to give to members of their committee who have keys
  - Carolyn is keeping track of the identifiers
  - Ask Carolyn to look into keyless lock system starting with Spectrum
- Anyone who handles money should have a background check
  - Tabled for future discussion
- Better lighting in the playground area has already been done and recent installation of new cameras is providing a wider view of church ground

### **Treasurer's report**

- Discussion about whether we should ask Stewardship to do a quarterly update and whether that would encourage updating of pledges. John said he would mention at the next meeting.

### **We are changing our expense reimbursement policy**

- If the church credit card is used the receipts must be turned in no later than 3 days of purchase. If you are using your own money, no more than 30 days from purchase
- Motion: Kit R
- Second: Martha M and Mary Lynn W
- The motion carried

### **Executive Session**

### **Adjourned**